

# Minutes of the Oakham Lawn Tennis Club's Annual General Meeting for 2022/23

Tuesday, 18<sup>th</sup> April 2023 in the Clubhouse

The Chairman welcomed everyone to the meeting.

1.	<p><b>Attendees</b> <b>Committee:</b> Anne Boyce (Chair), Justin Fowler (Treasurer), Vivienne Redding (Membership Secretary), Jane Gilmore (Match Secretary), Lisa Hornsby (Welfare Officer), Anna Clyde (Club Secretary), Dan Potter (Club Coach) <b>Other members:</b> Stephen Redding, Fiona Munro, Gordon and Laura Reekie, Cate Carter, Debbie Powell, John Cowan.</p>
2.	<p><b>Apologies</b> Apologies were received from Sara Clifford, Ed Carlyle, Rob Potter, Steve Ward, Margaret Miles, Ilona Baker, Ann Cowan, Peter Farrar, Hilary McMullan, Philip Sharp.</p>
3.	<p><b>Awards</b> Keith McLeod Trophy for contribution made to the Club over the year - Anne thanked Gill and Kelly McLeod for attending to present the Keith McLeod Trophy. The award was first presented in 2001 in Keith's memory. This year it was awarded to Viv and Stephen Redding for all their work improving the Club etc. Florence Howard Trophy for contribution made to the Club by a Junior – was awarded to Lewis Clarke for volunteering and helping with coaching and teams.</p>
4.	<p><b>Minutes of the last AGM (20.4.2022)</b> The Minutes had been circulated to the Members, they were accepted and signed by the Chairman to be filed (proposed by Anna Clyde and seconded by Gordon Reekie). <b>Matters Arising</b> 10. iv) No mix ins during the evenings for those who work – we now have a mix in session on Monday evenings from 6-9pm. 12. i) Booking system had been difficult – we have swapped over to ClubSpark and the court booking system is now working more easily and efficiently.</p>
5.	<p><b>Chair's Report</b> The Report had been circulated to the Members by Anne Boyce prior to the meeting, and Anne summarised briefly. Thanks were extended to the Committee for all their time and effort this year, to Steve Ward for taking over as Membership Secretary last year and to Rob Potter for looking after the Website for so many years. i) Social events have been well attended and it has been good to get together and socialise again. ii) Competitive Teams – from age 8 to 60 plus we have teams playing competitive tennis. iii) Financially we are in a good position and the Committee will be exploring ways to use the money we have to improve the Clubhouse.</p>
6.	<p><b>Treasurer's Report</b> - Circulated at the meeting. Justin Fowler reported that we have £44,785 in total in the bank at the year-end on 31<sup>st</sup> March 2023 (Current A/c £12,398, Sinking Fund £7,108, Savings A/c (25,280), compared to £39,930 last year, so we are in a very strong position.</p>

	<p>The sinking fund builds up to cover court renewal and floodlights with £6,000 usually being transferred into the fund each year, but this is being reviewed and we will look to split our savings between both the sinking fund and savings account.</p> <p>The Club has a large number of subscriptions paid in advance, before 31<sup>st</sup> March 2023. This is marginally down on last year and this is probably because our new payment system has a longer lag between payments made and money arriving into the Club's bank account. Consequently, in the first 2 weeks of April this seems to have caught up. Subscription income was £21,634 for 2022/23 which is approximately £2,500 up on the previous year and hugely positive.</p> <p>The current position 2 weeks after the year end (15<sup>th</sup> April 2023) is marginally improved with some more subscriptions drifting in and total funds are now at over £48,905 with subscriptions for the 2023/24 year now standing at £16,518 already collected.</p> <p>During the year we have financed a CCTV system and new Website/booking system adopting ClubSpark (albeit with a generously subsidised handover managed by Rob Potter and Channel 2020) as well as the usual general maintenance programme.</p> <p>The club is in a sound financial position and Justin thanked the Committee for its support and offered to answer any questions.</p> <p>John Cowan asked why the rent for 2022/23 was £952 as compared with £2,492 for 2021/22. Justin said this could be due to the court hire charges for the Club using Oakham School courts whilst our courts were being resurfaced, but he will check to confirm this.</p> <p>Stephen Redding asked what type of lease we have. Justin said that we own the courts but we rent the land and Clubhouse from the Council and we have to pay to maintain it.</p> <p>The report was accepted (proposed by Jane Gilmore and seconded by Stephen Redding).</p> <p>Anne thanked Justin for carrying out the role of Treasurer this year.</p>
7.	<p><b>Membership Secretary's Report</b></p> <p>The Report had been circulated to the Members by Viv Redding. We had a very good year coming out of two years disruption caused by Covid with a total of 235 members for the 2022/23 season. Thanks to Steve Ward for steering us through this uncertain time. Viv Redding has now taken over the role of membership Secretary.</p> <p>The Committee decided not to increase the fees for the 2023/24 season and already we have had 131 members re-join and pay their subscriptions. The new system has proved to be difficult to navigate for some members, but things have now settled down and it should make the administration much easier going forwards. Thanks to Mike Dobson for all his help with the new system.</p> <p>Anne thanked Viv for taking over the role of Membership Secretary.</p>
8.	<p><b>Head Coach's Report</b></p> <p>The Report had been circulated to the Members by Dan Potter. Dan gave a brief review of the 2022/23 season, which had been a great success for the club. The team has expanded with the addition of Level 3 coach George Bull, Level 2 coach Ceire Mullins and new coach Tom Dryell.</p>

	<p><b>Juniors</b> There are now 16 sessions for children aged 4-18 years old, including Junior Performance Tennis. Our under 8s came 2<sup>nd</sup> place in Leicestershire's top division and our under 11s and under 12s boys teams came top of their table. We have set up an apprenticeship scheme with our older juniors where they learn to develop their coaching skills working with younger juniors, which sets them up for doing their Level one coaching award.</p> <p><b>Adults</b> There are 5 adult sessions per week with 60 adults participating. Adult sessions are all full and a new Friday 11am session has been introduced.</p> <p>Anne thanked Dan and all the coaches for their hard work.</p>
9.	<p><b>Match Secretary's Report</b></p> <p>The Report had been circulated to the members by Jane Gilmore, but Jane also thanked the team captains and players for their parts in a successful season. Our Ladies 1 team and Mens 2 teams finished 2<sup>nd</sup> in their groups and gained promotion.</p> <p>Anne thanked Jane for being Match Secretary for the last 15 years and for being such a great ambassador for the club. She proposed that Jane receives an Honorary Membership and becomes a Life Member, which was unanimously agreed.</p>
10.	<p><b>Estate Manager's Report</b></p> <p>The Report had been circulated to the members by Sara Clifford, outlining all the areas which have received attention at the Club throughout the year.</p> <p>Anne thanked Sara for all her work.</p>
11.	<p><b>Nomination of New Committee Members</b></p> <p>All the existing Committee Members are willing to stand again and were re-elected to their roles. Proposed by Debbie Powell and seconded by Fiona Munro.</p> <p>Stephen Redding agreed to help with any technology issues and to be our "Portal Call" assistant.</p> <p>Anne thanked everyone for their support throughout the year and said that our Members make the Club what it is.</p>
12.	<p><b>Questions</b></p> <p>No questions were received prior to the meeting.</p>
13.	<p><b>AOB</b></p> <p>i) Gordon Reekie asked if the floodlight use during the winter could be extended. Currently winter hours are until 8pm and summer until 9.30pm. We will contact the council to see if the floodlights can be extended until 9.30pm all year.</p> <p>ii) Fiona Munro thanked the Committee for all their hard work over the year.</p>
13.	<p>There being no other business, the meeting closed at 8.20pm</p>

Signed

Dated