

MINUTES OF THE MEETING OF THE OAKHAM TENNIS CLUB

WEDNESDAY 17th MAY 2023 HELD IN THE CLUBHOUSE

PRESENT: Anne Boyce (AB), Viv Redding (VR), Anna Clyde (AC), Lisa Hornsby (LH), Dan Potter (DP), Rob Potter(RP), Ed Carlyle (EC), Steve Ward (SW), Justin Fowler (JF)

1	WELCOME/APOLOGIES Apologies received from Sara Clifford (SC), Jane Gilmore (JG)
2	COMMITTEE ROLES All committee members are happy to carry on with their designated roles. There was a vacancy for Vice Chair which Ed said he would be happy to undertake. Viv has taken over the role of Membership Secretary and Steve will become Club Welfare Officer. Rob will be part of the Club Development group. Viv to update this information on the Website. (Action: VR)
3	MINUTES OF LAST MEETING The minutes of the meeting of Tuesday 21 st March 2023 were agreed and signed, for filing by Viv.
4	MATTERS ARISING Courts – The tar surface seems to be breaking up in certain areas and there are some stains also. Dan will monitor the situation and will contact Charles Lawrence at the end of the summer. (Action: DP) Clubhouse – Justin has tried to contact the Town Council re establishing exact position for possible improvements, leaving messages etc. but has had no luck. Anne has also tried to no avail so she will go to the office in person. (Action: AB) Structural Survey – Justin will ask a surveyor to attend to confirm if the structure of the building is sound in the first instance, prior to any re-design work. (Action: JF) Funding – Steve presented his findings and has established that grants are available – possibly via Sports England for up to £15,000 – but this will entail a lot of in-depth work in preparing for the application process. It was agreed to send a general message to club members asking whether someone would be prepared to take the lead on this and press forward with the application. Asksal Clothing Sale – This was really good and £150, representing 10% of the sale proceeds, was given to the club.
5	FINANCE UPDATE We are in a very strong position. At this stage last year we had £44,000 in the bank and this year we have £52,000. Subscriptions of £20,925 have already been paid this year. The sum of £3,000 will be transferred in to the Sinking Fund and £3,000 into the Savings Account.
6	MEMBERSHIP UPDATE We have 177 members on the 2023/24 list. The Juniors and Minis need to be reminded to join. Dan said he will do this. (Action: DP)

7	<p>POLICIES</p> <p>Safeguarding – Ed has updated this, using the LTA policy. A disclaimer will be added relating to under 16s being allowed at the club without their parents present. (Action: EC)</p> <p>CCTV – This needs to state the location of the cameras with signs stating that CCTV is in Operation on the site. All the Committee members need to be able to access the recorded images in the event of any incident. Rob will show everyone how to do this at the beginning of the next Committee meeting. (Action: RP)</p> <p>Once the amendments have been made, the policies will need to be added to the Website. (Action: VR)</p>
8	<p>CALENDAR OF EVENTS</p> <p>Sunday 11th June – Sunday Brunch 10am – 1pm Monday 26th June – Topsy Tennis 6pm – 9pm Friday 28th July – Topsy Tennis 6pm – 9pm Sunday 17th September – Finals Day</p> <p>In addition, further Sunday Brunches will be held in July and August, dates to be confirmed. Dan will organise a tournament in September and we will hold a Quiz Night in the autumn.</p>
9	<p>SAFEGUARDING</p> <p>No issues.</p>
10	<p>ANY OTHER BUSINESS</p> <ol style="list-style-type: none"> 1. The Shires group came for a tennis session one Tuesday at 1pm with Chris Thomas bringing 8 children and 7 teachers. They enjoyed the activity and will be arranging another session. 2. The company Upp have emailed in offering us a sponsorship deal. Lisa will follow this up – initially asking them what budget they have in mind so that we can offer them specific sponsorship packages. (Action: LH) 3. Lisa asked if she could borrow some tables next week – yes of course. 4. The list of match dates is not on the Website. Anne will send a list to Anna so she can post these at the clubhouse. (Action: AB) 5. It was agreed to purchase/update some furniture at the club – namely a second picnic table, indoor coffee tables, new outdoor chairs, new bins with lids. Proposals for items should be put forward for Committee approval. (Action: Everyone) 6. Guttering leak – Steve will ask his contact to come and have a look at the leaky joint in front of the clubhouse door to see if he can fix this. (Action: SW) 7. Working party – Friday 26th May at 1pm – to clear weeds and trim topiary etc. (Action: Everyone) 8. Lisa will buy more flowers and plant up the black pots. (Action: LH) 9. The old grey wooden planters could be put next to the carpark or disposed of?
11	<p>DATE OF NEXT MEETING</p> <p>Wednesday 5th July, 7.30pm in the clubhouse</p>