

## MINUTES OF THE MEETING OF THE OAKHAM TENNIS CLUB

WEDNESDAY 12<sup>th</sup> JULY 2023 HELD IN THE CLUBHOUSE

**PRESENT:** Anne Boyce (AB), Viv Redding (VR), Anna Clyde (AC), Lisa Hornsby (LH), Justin Fowler (JF)

1	<b>WELCOME/APOLOGIES</b> Apologies received from Sara Clifford (SC), Jane Gilmore (JG), Dan Potter (DP), Ed Carlyle (EC), Steve Ward (SW), Rob Potter(RP)
2	<b>MINUTES OF LAST MEETING</b> The minutes of the meeting of Wednesday 17 <sup>th</sup> May 2023 were agreed and signed, for filing by Viv. (The date of tonights meeting to be amended)
3	<b>MATTERS ARISING</b> <b>4. Funding</b> – a general message to club members asking whether someone would be prepared to assist with fundraising will be done once a decision has been made regarding the upgrading of the clubhouse. <b>7. Policies</b> – Safeguarding and CCTV policies need to be added to the website – this is in hand <b>(Action: AC)</b> <b>7. CCTV</b> – Rob will show everyone how to access the recorded images at the next Committee meeting <b>(Action: RP)</b> <b>10. Upp Sponsorship</b> – They have offered up to £1,000 sponsorship provided they have opportunities for photos promoting their organisation to be put in the press. If we want to proceed we need to put together a proposal, but it was decided at this point to keep it in hand for possibly doing something in the future. <b>10. Chairs</b> – narrowed down to a choice between 2 chairs – both costing £20. These are in the clubhouse for Committee members to choose between. Once a decision is made, we will buy 10 chairs. <b>(Action: All to vote)</b> <b>10. Guttering leak</b> – still dripping. Viv will ask Stephen to have a look at it. <b>(Action: VR)</b>
4	<b>FINANCE UPDATE</b> We are in a very strong position. At this stage last year we had £44,000 in the bank and this year we have £56,000. Subscriptions of £23,492 have already been paid this year, compared to £21,600 last year.
5	<b>LEASE UPDATE</b> Justin has worked really hard on this, with the help of Anne’s brother Roger and Adam Lowe from the Town Council, and has now agreed a new lease. Well done all. The rent has increased from £930 per year to £1,213 per year, in line with the RPI. The rent will be reviewed every 3 years, and the new lease will commence from 1 <sup>st</sup> April 2023 for a period of 15 years. Once the new lease has been signed, we can then proceed with planning any changes to the clubhouse.
6	<b>MEMBERSHIP UPDATE</b> Report provided. We have 207 members on the 2023/24 list. A new category of membership was set up for 1 <sup>st</sup> July 2023 to 31 <sup>st</sup> March 2023 in the sum of £130. A further category will be set up for 1 <sup>st</sup> October 2023 to 31 <sup>st</sup> March 2023 in the sum of £75. <b>(Action: VR)</b>

7	<p><b>COACHING UPDATE</b> Report provided. Well done to the junior teams who have all achieved good results.</p>
8	<p><b>MATCH SECRETARY UPDATE</b> There are only a few matches outstanding. A decision needs to be made on whether to have 2 ladies teams in the winter leagues or drop to just 1 team as it was a struggle to get enough players. <b>(Action: JG)</b></p>
9	<p><b>ESTATE UPDATE</b> The club is looking really nice at the moment – with the flowers and new furniture. The windows need cleaning so Anne will ask her window cleaner to come along. <b>(Action: AB)</b> One of the posts holding the net fencing between court 1 and court 2 is now leaning over. Viv to ask Stephen to have a look at it <b>(Action: VR)</b></p>
10	<p><b>SOCIAL EVENTS</b> Sunday 16<sup>th</sup> July – Sunday brunch 10am – 1pm <b>(Action: VR)</b> Friday 28<sup>th</sup> July – Topsy Tennis 6pm – 9pm <b>(Action: LH)</b> Sunday 13<sup>th</sup> August – Sunday Brunch 10am – 1pm <b>(Action: VR)</b> Sunday 17<sup>th</sup> September – Finals Day Dan will organise a tournament in September and we will hold a Quiz Night in the autumn. <b>(Action: DP)</b></p>
11	<p><b>SAFEGUARDING</b> No issues. Ed has been added to the LTA register as Deputy Safeguarding Officer and will need to do training by October. <b>(Action: EC)</b></p>
12	<p><b>ANY OTHER BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. Court bookings – Courts needed for mens team practice sessions on Thursday evenings should be booked in advance.</li> <li>2. It appears that non members were able to book courts so the settings on the website have now been changed to only allow members to book courts. Any outside booking of Court 1 should go through either Dan or Jane.</li> <li>3. Monday evening mix in will revert back to Tuesday evenings, as the ladies team members are no longer using the courts on Tuesdays. A message will go out to the members to let them know of this change <b>(Action: AC)</b>. Viv will book the courts and change the website information <b>(Action: VR)</b></li> <li>4. Anne will buy a new teapot <b>(Action: AB)</b></li> </ol>
13	<p><b>DATE OF NEXT MEETING</b> Tuesday 5<sup>th</sup> September, 7.30pm in the clubhouse</p>